



# GLEAMNS Human Resources Commission, Inc.

## BOARD OF COMMISSIONERS MEETING ZOOM Virtual Video Conference

<https://gleamnshrc.zoom.us/j/86798352092> - Meeting ID: 867 9835 2092

Join via Telephone at 1-929-436-2866 – Meeting ID: 867 9835 2092

**November 16, 2023 – 11:00am**

### AGENDA

**Mission Statement: The mission of GLEAMNS Human Resources Commission, Incorporated, a community-based organization, is to work in partnership with our community to deliver quality services, assistance, and opportunities to eligible customers with emphasis placed on education, employment, and developing self-sufficiency.**

#### 11:00am

- I. Call to Order/Virtual Roll Call.....Ms. Betty Boles, Chairperson
- II. Invocation
- III. Mission Statement (read aloud)
- IV. Approval of the Agenda **(ACTION)**
- V. Recognition of Staff and Visitors
- VI. Approval of the Minutes: September 21, 2023 **(ACTION)**
- VII. Audit Report for Year Ending March 31, 2023.....Manley Garvin **(ACTION)**
- VIII. Executive Session
  - 1. Contractual – Review Proposed Lease Agreement for New Head Start Center in NE Columbia
  - 2. Contractual- Head Start Baseline Grant 2024-2029
  - 3. Personnel – CEO Search Committee Update
- IX. Reconvene in Open Session- Action on Items from Executive Session, if any **(ACTION)**
- X. Committee Report Updates
  - A. Finance Committee **(ACTION)**
- XI. Program Updates and Items for Board Consideration and Information
  - 1. Mays Site
    - 1. Mays Museum Addition Design/Build Proposal **(ACTION)**
    - 2. Mays Minutes
  - 2. Head Start (HS)/Early Head Start (EHS)/Early Head Start Child Care Partnership (EHSCCP)
    - 1. 2022-2023 Annual Report **(ACTION)**
    - 2. 2022-2023 Outcomes Report: Third Checkpoint **(ACTION)**
    - 3. Board Liaison to Policy Council – Charles Jennings
    - 4. Policy Council Liaison to Board – Mary Wideman
    - 5. Enrollment Report
    - 6. Facilities Report
  - 3. Human Resources
    - 1. Employee Recognition Program Revision **(ACTION)**
    - 2. Vacancy Report
    - 3. Reminder – Time to Begin CEO Evaluation and Total Compensation Review Process
  - 4. Finance – Review Monthly Financial Statements – September and October 2023
  - 5. General – GLEAMNS Facilities Access and Entry Policy and Procedures - NEW
- XII. Chief Executive Officer Report
- XIII. Public Comments (not more than 5 minutes each)
- XIV. Board Chair Comments
- XV. Other FYI/Comments/Announcements – Head Start Shared Governance Virtual Training – 12.1.23
- XVI. Adjournment

**NEXT REGULAR BOARD MEETING – Thursday, January 18, 2024**