

GLEAMNS HUMAN RESOURCES COMMISSION

August 21, 2020

REQUEST FOR QUOTES

PASSENGER VEHICLE FOR CSBG (COMMUNITY SERVICE BLOCK GRANT) YOUTH LEADERSHIP PROGRAM

Solicitation No.: Q03-10-20

GLEAMNS Human Resources Commission, heretofore known as GLEAMNS, a non-profit, community action agency, seeks quotes for the CSBG (Community Service Block Grant) Youth Leadership Program, heretofore known as CSBG, to purchase one (1) 12 passenger vehicle.

QUOTE DEADLINE

Please reply by Friday, September 14, 2020, 4:00 EST. Email all quotes to cvaughn@gleamnshrc.org and include "Q03-10-20" on quote.

PROJECT AWARD DATE

GLEAMNS plans to award as soon as CSBG's funding source, OEO (Office of Economic Opportunity) has approved this project. The proposed project will be awarded on a fixed-price basis. Once awarded, GLEAMNS will issue a purchase order as authorization for awarded Respondent to proceed with project.

PROJECT COMPLETION DATE

Once this project is awarded, GLEAMNS expects the awarded Respondent to deliver one (1) passenger vehicle within a reasonable time after order is placed. GLEAMNS reserves the right to purchase from the dealer's lot of the awarded Respondent if a comparable vehicle that meets required specifications is available for sale.

SITE VISIT

N/A

INTRODUCTION

The Agency is a public non-profit human service agency chartered in February 1966. The purpose of this Corporation is to implement activities under the Economic Opportunity Act of 1964, PL 88-452, the Omnibus Budget Reconciliation Act of 1981 and subsequent related legislation to aid in improving education, economic opportunities, living environment and general welfare of the people living in Abbeville, Anderson, Cherokee, Edgefield, Greenwood, Laurens, Lexington, McCormick, Newberry, Oconee, Pickens, Richland, Saluda, and Spartanburg counties of South Carolina. The goal of this Corporation is the elimination of poverty by reducing the barriers which prevent low-income persons from improving themselves and to promote self-sufficiency through the development of programs funded by state and federal agencies.

Abbeville • Anderson • Cherokee • Edgefield • Fairfield • Greenwood • Laurens • Lexington • McCormick
Newberry • Oconee • Pickens • Richland • Saluda • Spartanburg

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INTRODUCTION – CSBG: The federal Omnibus Budget Reconciliation Act of 1981 created the Community Services Block Grant (CSBG) Program. It provides a range of services designed to assist low-income people to attain the skills, knowledge, and motivation necessary to achieve self-sufficiency. The federal grant program permits a wide range of local program activities to assist low-income participants in employment, education, better use of available income, housing, emergency assistance, nutrition, community involvement, and referral and income management. CSBG programs are provided through the state's Office of Economic Opportunity (OEO). The OEO has used these funds over the past several years to "Promote maximum participation by poor people in the elimination, causes and conditions of poverty". Funds have been used for General Emergency Assistance, Partnership and Counseling, Rural Emergency Housing Assistance, Community Food and Nutrition, LIHEAP Support Cooling and Heating and Direct Energy Assistance.

SCOPE OF PURCHASE

GLEAMNS seeks a 12-passenger vehicle for the CSBG Youth Leadership Program that will be used to transport students to all program events. Due to cost effectiveness, GLEAMNS will only consider vehicles that can be serviced at a local dealership in the City of Greenwood SC. Therefore, any dealerships, regardless of location, can submit offers, as long as vehicles have a related dealership in the City of Greenwood SC.

TERM & CONDITION

In accordance with Public Law 103-333, the "Department of Labor, Health and Human Services, and Education, and Related Agencies Appropriations Act of 1995," the following provision is applicable to this purchase:

- Section 507: "Purchase of American-Made Equipment and Products - it is the sense of the Congress that, to the greatest extent practical, all equipment and products purchased with funds made available in this Act should be American-made."

SPECIFICATIONS

- 2020 or 2021 model year (in stock or special order)
- Comparable in size to Ford Transit, twelve passenger
- V6 engine
- Automatic transmission w/ overdrive
- Air conditioning, front & rear
- Electric power-assisted steering
- Tilt/telescopic steering wheel
- Hinged rear door w/ glass
- Rear defroster
- Fog lamps
- Windows – fixed glass all around
- Privacy glass
- Air bags - front driver, front passenger, and side-curtain
- Floor covering, full vinyl w/ carpeted floor mats for driver & passenger
- Running boards – extended length
- Dashboard camera & infrared interior camera
- Backup alarm – reverse sensing system
- Rear view camera
- Power adjustable, heated mirrors
- Power door locks
- Windows, power with driver express-down
- Side window deflectors
- Intermittent wipers, front (rear as available)

- Remote keyless entry
- Cloth seats, reclining front & passenger

Note #1: specific name of vehicle listed above is only used for an example and is not to be interpreted as a specific name of vehicle being requested in this solicitation.

Note #2: due to the uncertainty as to when OEO's funding source will approve this purchase, dealer should not include any monthly promotions with their offer. Instead, GLEAMNS will request monthly offers when purchase is approved by OEO.

AWARD CRITERIA

Proposal award will be based on the following criteria:

- Meeting specifications
- Serviceability in Greenwood SC
- Warranties
- Rebate(s)
- Price

OTHER GENERAL INFORMATION

This Request for Quotes does not commit GLEAMNS to award a contract, pay any costs incurred in the preparation of the quote, or procure or contract for the activities, goods or services described. GLEAMNS reserves the right to accept or reject any or all quotes and to waive any formalities in the bidding process, to vary the provisions of a request at any time prior to the execution of the contract, or to cancel in part or in whole this request, if it is in the best interest of GLEAMNS. All quotes are subject to further negotiations between parties. The submission of quotes constitutes the acceptance of the terms of the Request for Quotes. The quotes will be reviewed solely on the material they contain. GLEAMNS reserves the right to select such offer which it deems responsive and responsible and is not bound to accept an offer based solely on price. By submission of a quote to this solicitation, Respondent is certifying that it is not suspended or debarred from doing business with any governmental entity.

DELIVERY OF VEHICLE

Vehicle will be delivered to 237 N Hospital St, Greenwood SC 29646 in clean condition with at least two sets of keys or key fobs.

